

# Junior/Senior Recital Request

**NOTE: THIS REQUEST FOR A RECITAL MUST BE SUBMITTED  
WITH FEES INDICATED BELOW  
BY SEPTEMBER 15 FOR FALL RECITALS;  
OR FEBRUARY 15 FOR SPRING RECITALS (No Exceptions).  
Non-required Recitals can only be scheduled after all Required recitals are set**

Name of Student(s) \_\_\_\_\_ E-mail \_\_\_\_\_

Voice Type/Instrument(s) \_\_\_\_\_ Teacher \_\_\_\_\_

## Type of Recital: (circle one)

*Junior Recital*  
(30-45 minutes)

*Senior Recital*  
(50-60 minutes)

*Composition Recital*

*Non-Required Recital*  
AFTER all required recitals are set,  
you may use any available time

\*Recital Date \_\_\_\_\_ (please contact Farzana to check availability before submitting this form)

\*Time \_\_\_\_\_ Venue: \_\_\_ *Concert Hall*; \_\_\_ *Music Box*

Collaborating Performers \_\_\_\_\_

## Set-up Requirements:

Piano needed? Yes \_\_\_ No \_\_\_; Harpsichord needed? Yes \_\_\_ No \_\_\_; Chamber Organ? Yes \_\_\_ No \_\_\_  
(NOTE: usage of historic keyboards must be PRE-approved by Dr. Lindsay Johnson ([lmjohnson@umbc.edu](mailto:lmjohnson@umbc.edu)))

Approximate No. of Stands \_\_\_\_\_

Any technical support needed? Yes \_\_\_\_\_ No \_\_\_\_\_ (if yes, complete reverse side)

Will you have a reception? Yes \_\_\_\_\_ No \_\_\_\_\_  
*Reception is the responsibility of student (including set-up and clean-up)*

**Instructor Signature, agreeing to this request:**

**X**  
\_\_\_\_\_

## **NOTE: for Junior, Senior, and Composition recitals:**

A Recital Hearing must be successfully completed 30 days in advance of recital date.

**Edited & Typed Program Copy Due at the Hearing.** NOTE: You will not pass your hearing if you do not have the program copy. Faculty jury will sign this program if you pass the Hearing – bring the signed program to music office immediately following the hearing. **Also, e-mail a complete program to [flsam@umbc.edu](mailto:flsam@umbc.edu).**

---

**Paid?** Fees must accompany this request. Please make 2 separate checks, both payable to UMBC Music Department.

Recital Fee \_\_\_ (\$25.00) (mandatory)

Audio Only Recording Fee \_\_\_ (\$50.00) **OR** Audio & Video Recording Fee \_\_\_ (\$125.00)

# Request for Technical Support for Junior/Senior Recital

Technical services must be requested at the time of the space request.

The student must contact Prof. Alan Wonneberger at [awonn2345@umbc.edu](mailto:awonn2345@umbc.edu) to confirm staffing availability and for special technical requests.

**Lighting:** Standard lighting that enables high quality video recording is provided for all recitals. If special lighting is desired, the faculty mentor of the student who is giving the recital must make that request to the department chair, with justification, by the recital application deadline. Please note that any deviation from standard concert lighting can negatively impact the quality of a video recording.

**Sound:** Piano amplification for jazz recitals is automatically provided.

## Other special requests:

**Wireless mic for speaking (1)**

**Audio playback through the house system** (may require the scheduling of additional rehearsal/setup time)

**Video playback through the house system** (may require the scheduling of additional rehearsal/setup time)

**Amplification of instruments** (may require the scheduling of additional rehearsal/setup time)

**Provide number and type:** \_\_\_\_\_

**Other; please specify below:**

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE: ANY SPECIAL REQUESTS NOT SUBMITTED WITH THIS FORM  
WILL NOT BE ACCOMMODATED. NO EXCEPTIONS!**

**Please sign** indicating that you have discussed these requests with your teacher, and you both understand that any additional technical needs requested after this date may not be available to you.

\_\_\_\_\_  
\_\_\_\_\_ (recitalist)

\_\_\_\_\_  
\_\_\_\_\_ (teacher)

Date Received in Music Office \_\_\_\_\_