

General Procedures
Specific procedures will be posted in every room

The Department of Music is committed to keeping you and everyone in our facility safe as we navigate this incredibly difficult time. We cannot do this alone and we require your assistance in maintaining a safe environment for everyone to create music and learn.

The PAHB's hours of operation will be M-F 9am-9pm, Sat 12pm-6pm.
The building will be closed on Sundays.

If you need assistance from staff during hours of operation please call the following numbers:

Willie Santiago (Concert Coordinator) - 410-455-2943
Farzana Islam (Admin Assistant) - 410-455-2942
Susan Velli (Business Services Manager) - 410-455-2990
Sarah Baugher (Music Technology Coordinator) - 410-455-5945
McCoy Chance (Multimedia Technician) - 410-455-1404

To enter our wing of the PAHB, please reference the map of our department and follow the path. We ask that you adhere to the pathway to support social distancing.

All rooms are equipped with the following cleaning supplies:

- Peroxide for cleaning the piano
- Cotton pads for cleaning the piano
- Alcohol solution for cleaning chairs, stands, etc
- Paper towels for wiping down surfaces

When in a room please:

- Wear your mask whenever possible unless your instrument prohibits it. Your mask protects me, my mask protects you. Our masks protect each other.
- Maintain 6ft social distance at all times
- Wipe down all chairs, stands, and surfaces touched with provided paper towels and spray bottle.

Procedure for Practice room access is still being determined, we appreciate your patience.

Piano Cleaning and Usage Procedure
Please do not clean the piano without proper training

- Before touching the piano, please wash your hands thoroughly for 20 seconds or use hand sanitizer.
- Dampen a cotton pad with hydrogen peroxide and use the pad to wipe down the piano keytops, back to front. **ONLY USE PEROXIDE TO CLEAN THE PIANO KEYS!**
- Put the disinfectant on the pad, not on the piano keys.
- Always follow up with a dry towel. Never leave any liquids on the piano or keys.

If an emergency situation arises where you feel unsafe or notice social distancing guidelines not being followed, please call campus police at 410-455-5555