

## Student Recitals

*Junior Recitals – 30-45 minutes; Senior Recitals – 60 minutes (including intermission)*

*Non-required Recitals – no minimum time, no hearing required*

1. **Gateway Jury:** In the 4<sup>th</sup> semester of private instruction, the result of the end-of-semester jury for Performance, Education, and Jazz Studies majors determines the student's eligibility to take MUSC 390 - Advanced Private Lessons. Only after passing your gateway jury can you register for a junior or senior recital. For student composers, an assessment of the portfolio required for MUSC 312 constitutes the gateway for continuance toward the composition recital.
2. Students planning a junior or senior recital during the fall semester must submit their recital request form (see p.10), along with the \$25 recital fee, by **SEPTEMBER 15**; those planning a recital during the second semester must submit their recital applications and fee by **FEBRUARY 16**.
3. Senior Recitalists will have first choice of dates for a period of one week; Junior Recitalists will be able to select dates after the end of that one week period. Exact dates will be announced each semester.
4. Students must pass a recital hearing one month prior to any required recital. A hearing committee and date will be assigned to each student. Hearing dates will be limited to Free Hours (noon on Mondays, Wednesdays, or Fridays). The committee will consist of the student's private instructor and 2 other faculty.
  - a. **Students must email a copy of the recital program, proofread and spell-checked, to the hearing committee in order to pass the hearing.**
  - b. The applied teacher will inform the music administrative assistant (Katie Bogdan) via email as to the results of the hearing, indicating "passed" or "not passed".
  - c. If the hearing is not accepted by the faculty committee, the student must schedule a second hearing.
5. After passing the hearing, a recital program should be e-mailed to the music admin assistant **immediately** (Katie Bogdan, kbogdan1@umbc.edu)
  - a. This program should be in Microsoft Word or .txt format.
  - b. The program must be typed and edited for spelling, punctuation and capitalization.
  - c. Translations must be in a "table" format – check with Katie Bogdan for instructions.
  - d. **Make sure that your private teacher proofreads your program before it is submitted to the music admin assistant (Katie Bogdan).**
  - e. Any changes to the program order must be made no closer than one week before the performance.
6. Student Recitals will not be recorded unless the student requests this on the recital request form, which must be submitted by **SEPTEMBER 15** (Fall Semester) or **FEBRUARY 16** (Spring Semester). The recording fee for audio only is \$75.00. The fee for video recording (one camera) is an additional \$100. All fees must be submitted with the recital application form by the due dates indicated above (note that recording fees are in addition to the \$25 recital fee). The total fees for recital, audio, and video are \$200.
  - a. The recital audio recording fee includes mixing and mastering, and the final product will be delivered as an MP3 or WAV file. The final recording will not be edited.
  - b. The video fee includes post production work (synchronizing mastered audio to camera footage, color correction, sharpening, etc.). Final products will usually be delivered as an mp4 file, but other formats are available if requested. The final recording will not be edited. **NOTE: Your unmastered audio and video files will not be archived by the department after the final files are delivered. YOU MUST PROVIDE A HARD DRIVE OR THUMB DRIVE WITH SUFFICIENT MEMORY TO SARAH BAUGHER WITHIN A MONTH AFTER YOUR RECITAL IF YOU WANT TO PRESERVE THESE MATERIALS.**

c. The student must contact Alan Wonneberger or Sarah Baugher after the recital to confirm delivery options, and to be given an approximate delivery date. Until then, recordings are temporarily archived as raw material. **If the student must have a finished recording by a certain deadline in order to use it as part of a submission process for a competition, festival, etc. they must notify Alan Wonneberger or Sarah Baugher by email at least two weeks in advance of said deadline.**

7. Any requests for music technology support (i.e. sound reinforcement of acoustic instruments) or special staging or lighting (outside of the traditional recital staging/lighting) must be discussed with, and approved by Alan Wonneberger by **SEPTEMBER 15** for a concert in Nov/Dec, or by **FEBRUARY 16** for a concert in April/May. There is no additional fee for these services, but they **MUST** be requested at the time you schedule your recital.